



**State
Police**

KATHY HOCHUL
Governor

STEVEN G. JAMES
Superintendent

POSTING DATE: 01/28/2025

APPLICATION DUE BY: 02/12/2025

Title: Station Cleaner
Starting Salary: \$15.95/hour

Location: Troop E, Zone 3, SP Horseheads – 30 hours bi-weekly
Chemung County

Employment Type: Part-Time

Work Days: Monday-Friday

Union Representation: CSEA Operational

DUTIES

- Washes floors, corridors, stairs and stairwells, walls, partitions, windows from the inside or outside of buildings using mops, brushes, detergents, buffers, floor scrubbers, and other cleaning implements.
- Collects, transports, and disposes of medical waste or spoiled linens in accordance with cleaning procedures.
- Strips and waxes floors; vacuums and shampoos carpets; and dusts assigned areas using manual or mechanical equipment.
- Cleans and scrubs all areas of lavatories and locker rooms, such as sinks, urinals, toilets, showers, shower walls and drains, tile floors, and locker room common areas.
- Replaces light bulbs, dusts or washes light fixtures and high places such as ceilings using ladders and scaffolds.
- Cleans and polishes furniture, metal fixtures, and equipment.
- Removes hazardous articles on floors, furniture, and equipment and places them in designated receptacles or in appropriate places.
- Moves furniture and equipment in connection with cleaning activities or sets up for meetings or special events.
- Changes curtains and drapes and hangs pictures and other decorative objects.
- Empties trash, recyclables, and waste, in accordance with cleaning schedule.
- Assembles cleaning cart to conform to assigned cleaning duties and mixes and

properly dilutes cleaning solutions in accordance with manufacturer directions.

- Wears appropriate protective clothing, and other specialized protective equipment as required by the cleaning assignments.
- Checks supplies and equipment functioning, and notifies supervisor of low supply levels, equipment malfunction, and building maintenance issues noted during cleaning.
- May be assigned to remove snow and salt walkways; clean sidewalks, yards, and drives; and mows lawns with manual or mechanical equipment.
- May be assigned to laboratories, clean rooms, operating rooms, or hospital, school, or custodial care settings that require a high degree of cleanliness and disinfectant processes that must be followed to minimize the spread of infection.

MINIMUM QUALIFICATIONS

- Must be able to perform physical labor.
- Must be able to understand and carry out written or oral instructions.
- Knowledge of various cleaning substances and ability to use various cleaning equipment and products.

Resumes will be evaluated to determine whether candidates will proceed to the interview phase of the process.

HOW TO APPLY:

Kindly send a letter of intent and complete resume to:

Email: personnelresumes@troopers.ny.gov

Place in the Subject line: *Station Cleaner*

The New York State Police values a diverse and inclusive workforce where the unique skills of all employees are valued in support of the mission of the Division. Qualified candidates are considered for employment without the regard to age, race, color, religion, gender identity and expression, disability, national origin, gender, sexual orientation, military or veteran status or any other characteristic protected by law. The New York State Police is an equal opportunity/affirmative action employer that accept all applications from a wide range of candidates.

The New York State Police complies with federal and state laws and makes reasonable accommodations for qualified individuals with the disabilities and/or sincerely held religious belief. If a reasonable accommodation is needed to participate in the job application or interview process, please contact the Division Personnel Office at (518) 457-3840 or personnel@troopers.ny.gov.