



**State  
Police**

**KATHY HOCHUL**  
Governor

**STEVEN G. JAMES**  
Superintendent

**POSTING DATE: 11/19/2024**

**APPLICATION DUE BY: 12/9/2024**

**Title:** Evidence Technician 1  
Starting Salary: \$39,215.00

**Location:** Forensic Investigation Center  
Albany, New York 12226  
Albany County

**Salary Grade:** 8

**Employment Type:** Full-Time

**Work Days:** Monday-Friday

**Union Representation:** CSEA Administrative

### **DUTIES**

- Receive, process and document items submitted and secure items in designated area.
- Correctly document the dispersal and return of items for analysis.
- Properly apply techniques to ensure the integrity of items submitted.
- Operate equipment in accordance with established protocols and quality control procedures.
- Maintain an accurate chain-of-custody.
- Account for all items and conduct audits to determine compliance with standards and protocols.
- Provide information on the proper submission protocols and procedures.
- Provide testimony in court proceedings.
- Relay submitted items to other facilities.
- Provide coverage at other Division facilities, as needed.
- Perform other related duties as directed by a supervisor.

## **MINIMUM QUALIFICATIONS**

- An Associates degree, with at least 18 credit hours in criminal justice, biology or health science,

OR

- High School Diploma or GED with two (2) years experience performing tasks and procedures in a laboratory, clinical, pharmaceutical or criminal justice setting,

OR

- Equivalent combination of education and experience.

Resumes will be evaluated to determine whether candidates will proceed to the interview phase of the process.

## **HOW TO APPLY:**

Kindly send a letter of intent, complete resume, and transcripts to:

**Email:** [personnelresumes@troopers.ny.gov](mailto:personnelresumes@troopers.ny.gov)

**Place in the Subject line:** *Evidence Tech 1*

The New York State Police values a diverse and inclusive workforce where the unique skills of all employees are valued in support of the mission of the Division. Qualified candidates are considered for employment without the regard to age, race, color, religion, gender identity and expression, disability, national origin, gender, sexual orientation, military or veteran status or any other characteristic protected by law. The New York State Police is an equal opportunity/affirmative action employer that accept all applications from a wide range of candidates.

The New York State Police complies with federal and state laws and makes reasonable accommodations for qualified individuals with the disabilities and/or sincerely held religious belief. If a reasonable accommodation is needed to participate in the job application or interview process, please contact the Division Personnel Office at (518) 457-3840 or [personnel@troopers.ny.gov](mailto:personnel@troopers.ny.gov).