



**State  
Police**

**KATHY HOCHUL**  
Governor

**KEVIN P. BRUEN**  
Superintendent

**POSTING DATE: 05/13/2022**

**APPLICATION DUE BY: 06/03/2022**

**Title:** Multimedia Production Program Specialist 1 – 2 Vacancies  
Starting Salary: \$61,270.00

**Location:** State Police Academy  
Albany, New York  
Albany County

**Grade:** 18

**Employment Type:** Full-Time

**Work Days:** Monday through Friday

**Union Representation:** PS&T

**DUTIES:**

- **Forensic Multimedia Support:** Video documentation of criminal and civil events throughout the State, perform on-scene analog/digital multimedia extractions, perform analysis/examination of analog and digital multimedia evidence, perform comparative analysis/examination of analog and digital multimedia evidence and provide expert criminal and civil court testimony. Working knowledge and expertise with applications from Avid Technologies, Ocean Systems, DME Forensics, Salient Sciences, iINPUT-ACE, Adobe Systems are essential. In addition, fundamental concepts of analog and digital recording devices are critical to the success of this position.
- **Studio/Field Multimedia Productions:** Perform the pre-production and production phases of creating multimedia projects. Duties include attending pre-production meetings, script writing, lighting, audio, computer teleprompting and videography. Working knowledge and expertise with professional camera systems is essential.
- **Post Production:** Perform the post production process (editing) of Division multimedia projects using non-linear video editing systems. Working knowledge and expertise with Avid Technologies, Apple Final Cut Pro, and Adobe Premiere is mandatory. Working knowledge and expertise with multimedia encoding formats will also be required.

### **DUTIES (continued):**

- **Audio – Visual Support:** Perform multimedia support in training and public relations events held at the Academy and venues across NYS. Tasks include supplying instructors, presenters and staff with appropriate A/V equipment and operating a variety of A/V equipment during seminars, teleconferences, press conferences and other events held across NYS.
- **Multimedia Duplications:** Perform the process of multimedia duplications. Knowledge and expertise in robotic disk duplication systems will be required. Packaging and distribution to statewide locations will also be performed.
- Perform such other duties as directed by the Manager of Forensic Video/Multimedia Services Unit.

### **MINIMUM QUALIFICATIONS:**

- Two (2) years of competitive or non-competitive service as an Audiovisual Production Specialist, Photographer 3, Graphic Designer 1 or Audiovisual Training and Production Specialist. Special consideration will be given to those who have successfully completed training courses in the field of Forensic Multimedia Analysis with training goals of attaining certification as a LEVA Certified Forensic Video Technician and/or Analyst;

OR

- Bachelor's degree with concentration in video, television or film production, web interface design, graphic design, communications design, or a closely related technology field AND four (4) years of experience in a related technology field, producing multimedia programming projects using elements of production, or graphic design for web. Special consideration will be given to those who have successfully completed training courses in the field of Forensic Multimedia Analysis with training goal of attaining certification as a LEVA Certified Forensic Video Technician and/or Analyst.

Resumes will be evaluated to determine whether candidates will proceed to the interview phase of the process.

This position does not require that the candidate has taken and passed a NYS Civil Service examination, or currently holds a qualifying position within the NYS Civil Service System. This position will be filled through a resume review and interview process.

**HOW TO APPLY:**

Kindly submit via U.S. Mail, FAX, or E-Mail a letter of intent, complete resume, and transcripts to:

Ms. MaryEllen Tedesco, Director of Human Resources  
Attention: Civilian Hiring Unit  
New York State Police  
Building 22  
1220 Washington Avenue  
Albany, NY 12226  
  
Phone: 518-457-3840  
Fax: 518-485-2293  
Email: [personnel@troopers.ny.gov](mailto:personnel@troopers.ny.gov)