



**State
Police**

ANDREW M. CUOMO
Governor

KEVIN P. BRUEN
Superintendent

POSTING DATE: 07/08/2021

APPLICATION DUE BY: 08/07/2021

Title: SP Security Screening Technician Trainee- 5 Vacancies
Starting Salary: \$37,960.00

Location: Empire State Plaza Concourse
Albany, NY 12242
Albany County

Grade: 07

Employment Type: Full Time

Work Days: Various

Union Representation: NYSCOPBA

The State Police Security Screening Technician Trainee position is a one-year traineeship leading to a State Police Screening Technician, SG-8. The State Police Security Screening Technician position starts as a State Police Security Screening Technician Trainee, which is equivalent to an SG-7. Upon successful completion of the one-year traineeship program to the State Police Security Screening Technician will be eligible for advancement to an SG-8. All advancement in the State Police Security Screening Technician traineeship position is predicated upon satisfactory performance and completion of the required training.

DUTIES

- Operate various types of screening equipment (i.e., walk-through magnetometers and hand-held magnetometers).
- Utilize computerized "dock master" delivery program and coordinate with Office of General Services (OGS) personnel to check delivery documents and loads.
- Conduct secondary checks of individuals entering through checkpoints including hand-held devices screening and pat-down searches of individuals.
- Responsible for identifying dangerous objects in parcels, briefcases, backpacks, and equipment entering State Government Buildings using electronic detection and imaging equipment.
- Develop aptitude for utilizing screening devices that distinguish between types of materials and be able to distinguish between illegal and prohibited items and seize illegal items.

- Participate in training and use discretion to make decisions regarding materials or questionable packages being brought into State Government Buildings. Make determinations regarding the need to delay or detain packages or persons for K-9 searches or for further processing.
- Conduct daily inspections and testing of equipment and discern level of operability. While repairs of equipment will be done by certified professionals, normal troubleshooting and testing will be done by security screening personnel.
- Participate in training in weapon concealment techniques and apply confidential knowledge to daily screening duties.
- Maintain awareness of notices and bulletins regarding fraudulent identification and be able to apply learned techniques to identify fraudulent identification.
- Maintain awareness of scheduling of large groups on State property and be able to adjust staffing of the checkpoints based on flow of traffic throughout a shift.
- Monitor activities of individuals and groups and notify supervisors of demonstration groups accessing State Government Buildings.
- Be knowledgeable of laws associated with possible illegal activities on State property (i.e. activities related to activist groups – disorderly conduct, obstructing governmental administration, trespass); assess the need for additional staff or presence of sworn officers.
- Take appropriate action to physically restrain persons creating an immediate risk to persons or property.

MINIMUM QUALIFICATIONS

- Be at least 18 years old and possess a high school diploma, GED or equivalent.
- Be a citizen of the United States.
- Possess a valid New York State Driver's License.
- Must be certified physically fit to perform the duties of this position.

HOW TO APPLY

Kindly submit via U.S. Mail, FAX, or E-Mail a letter of intent and complete resume to:

Ms. MaryEllen Tedesco, Director of Human Resources
 Attention: Civilian Hiring Unit
 New York State Police
 Building 22
 1220 Washington Avenue
 Albany, NY 12226
 Phone: 518-457-3840
 Fax: 518-485-2293
 Email: personnel@troopers.ny.gov

