



**State
Police**

**Forensic
Investigation
Center**

ANDREW M. CUOMO
Governor

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Superintendent

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Director

Biological Science – DNA Databank

The New York State Police DNA Databank Laboratory in collaboration with the New York State Division of Criminal Justice Services (DCJS) is responsible for processing Convicted Offender and Subject DNA samples for inclusion in the State Combined DNA Index System (CODIS). The DNA Databank is responsible for managing State CODIS, which is a tiered FBI program to support criminal justice DNA databases. CODIS contains three hierarchical levels; National DNA Index System (NDIS), State DNA Index System (SDIS) and Local DNA Index System (LDIS). The New York State DNA Index System (NY-SDIS) operates in accordance with Article 49-B of the NYS Executive Law section 995 and contains DNA profiles from offenders within the NYS DNA Databank and the eight local forensic testing laboratories within NYS.

Scope of Testing/Services:

- Perform STR DNA testing to develop eligible DNA profiles for entry in CODIS.
- Search eligible profiles against offender and forensic profiles to generate investigative leads.
- Submit eligible profiles to NDIS for searching against forensic and offender profiles owned by other participating laboratories.
- Manage offender DNA profiles stored within SDIS, including responding to inquiries regarding a status of a particular offender.
- Evaluate forensic sample requirements and conduct familial searches on approved applications.
- Submit Interpol Requests on behalf of a NYS local laboratories to search international databases.
- Serve as central NYS Point of Contact for FBI, all CODIS laboratories as well NYS Law Enforcement agencies.

Submission Requirements:

Convicted Offender DNA samples are submitted, as required by New York State Executive Law, from any offender convicted on or after August 1, 2012 of a felony in any State Law and Penal Law misdemeanors.

Subject DNA samples are submitted pursuant to the state's Subject regulations from offenders who provide a sample (1) pursuant to a plea agreement; (2) as a condition for participation in a DOCS' temporary release, comprehensive alcohol and substance abuse treatment ("CASAT"), or shock incarceration program; (3) as a condition of release on parole, post-release supervision, presumptive release, or conditional release on a definite or indeterminate sentence; or (4) as a condition of probation or interim probation supervision.

Offender identity and qualifying offense information must be verified and approved by the New York State Division of Criminal Justice Services (DCJS) prior to DNA testing.

Type of Submissions:

- Offender sample submissions **MUST BE** collected using the **Convicted Offender DNA Specimen Collection Kit**.
 - The kit contains a white mailing envelopes with DNA Databank submission forms and the associated offender sample stain cards.
 - Offender submissions are generally received through mail (ie: First Class Mail, UPS/FedEx) or hand delivered (ie: DCJS courier).
 - Offender submission are mailed in a white mailing envelope that are addressed to the “DNA Databank – NYSP Forensic Investigation Center (FIC)”
- Offender submission samples are defined as reference material and considered non-evidentiary.

DNA Databank Contact information:

For State CODIS questions please contact the State CODIS Administrator at (518) 457-8831 or by email at NYSPCODIS-Databank@troopers.ny.gov.

For all other related questions please contact the Databank at (518) 475-7999 or by email at NYSDNADatabank@troopers.ny.gov.